

Minutes of the Regular Town Board Meeting taking place at the Taylor Town Hall on:
January 11, 2022 at 7 p.m.

Present:

Supervisor: Riley Closson
Councilmen: Harold R. Eltz (Russell)
Joey Pudney
Matthew Allen (Matt)
Clerk/Tax Collector: Jaymie Closson
Highway Superintendent: Jeffrey Smith (Jeff)
Historian/Deputy Clerk/Planning Bd. Sec.: Sharon Eltz

Absent:

Councilman: Theodore Law Jr. (TJ)
Accountant: Deborah Hubbard (Debbie)
Planning Board Chair: Barbara Allen
Justice: Rollan Elwood
Building/Code Enforcement: Derek Raimo

Others Present:

Riley called the meeting to order at 7:13 p.m. with the Pledge of Allegiance.

MOTION to appoint Joey Pudney to the board to finish Riley Closson's term was made by Russell Eltz and seconded by Matt Allen.
All in favor, motion carried.

The councilmen were given the chance to read and review December 2021 meeting minutes and also time to review and sign general and highway fund vouchers.

PUBLIC COMMENT:

- None

VOUCHER DISCUSSION:

- None

PREVIOUS MONTH'S MINUTES DISCUSSION:

- None

MOTION to approve the December 2021 meeting minutes as submitted by the Town Clerk was made by Russell Eltz and seconded by Joey Pudney.
All in favor, motion carried.

ACCOUNTANTS REPORT DISCUSSION:

- None

MOTION to approve the Accountants Report as submitted by the Accountant was made by Russell Eltz and seconded by Joey Pudney.
All in favor, motion carried.

MOTION to approve the January 2022 Highway fund vouchers in the amount of \$11,093.03 was made by Russell Eltz and seconded by Joey Pudney.
All in favor, motion carried.

MOTION to approve the January 2022 General fund vouchers in the amount of \$19,941.80 was made by Russell Eltz and seconded by Matt Allen.
All in favor, motion carried.

Total Disbursement: \$31,034.83

DISCUSSION:

- Procurement Policy was amended in December 2021, discussion on keeping those changes for 2022.
- Multi-Year Spending Plan
 - \$250,000 moved to equipment reserve
 - \$200,000 moved to highway building reserve
 - \$50,000 moved to town hall building reserve

MOTION to approve the moving of monies to appropriate reserve funds was made by Russell Eltz and seconded by Joey Pudney.
All in favor, motion carried.

JANUARY ANNUAL MEETING APPOINTMENTS, MOTIONS AND ADOPTIONS:

- Appointment of Budget Officer, Deborah Hubbard was made by Riley Closson
- Appointment of Deputy Supervisor, TJ Law was made by Riley Closson
- Appointment of Deputy Clerk & Registrar, Sharon Eltz was made by Jaymie Closson
- Appointment of Deputy Highway Superintendent, Russell Eltz was made by Jeff Smith
- Appoint Riley Closson as voting delegate for Association of Towns

MOTION to accept and approve all of the above was made by Joey Pudney and seconded by Matt Allen.
All in favor, motion carried.

- Name NBT Bank and Tompkins Trust Company as the town's official financial institutes
- Name Cortland Standard Printing Company as town's official newspaper
- Name Port, Kashdin & McSherry as town's official payroll company

MOTION to accept and approve all of the above was made by Russell Eltz and seconded by Joey Pudney.
All in favor, motion carried.

- Name Derek Raimo as town's Code Enforcement Officer.
- Name Sharon Eltz as town's Historian.
- Name Barbara Allen as town's Planning Board Chair.
- Name Country Acres as town's Animal Control Officer.
- Name Frances Butler as town's Assessor.
- Name John DelVecchio as town's official attorney.
- Name Deborah Hubbard as town's Accountant.

MOTION to accept and approve all of the above was made by Joey Pudney and seconded by Russell Eltz.
All in favor, motion carried.

- Confirm the following as the Town Planning Board 2022:
 - Chair Person, Barbara Allen
 - Secretary, Sharon Eltz
 - Sharon Pryor
 - Dianna Crandall
 - Christopher Crandall
 - Wayne G. Elwood (alternate)
 - Judi Wesser (alternate)

MOTION to accept and approve the Town Planning Board was made by Joey Pudney and seconded by Russell Eltz.
All in favor, motion carried.

- Confirm the following as the Town's Assessment Review Board for 2022
 - Sharon Eltz
 - Jamie Breneman
 - John Walsh

MOTION to accept and approve 2022 Assessment Review Board was made by Matt Allen and seconded by Russell Eltz.

All in favor, motion carried.

- Monthly meetings will be held on the 2nd Tuesday of each month beginning at 7 p.m. and to be held at the Taylor Town Hall.
- Allow payment pre-approved of utilities and health insurance to meet due dates.

MOTION to accept and approve all of the above was made by Russell Eltz and seconded by Joey Pudney.

All in favor, motion carried.

- Approve Highway Superintendent salary at budgeted amount of \$45,480.00 for compensation of an expected minimum of 40 hours per week performing town highway business. To be prorated for 26 payments.
- Approve highway wages as budgeted.
- Approve payroll is on Thursdays, bi-weekly starting January 1, 2022.
- Approve payment of \$1,500.00 after deductions, into IRA account for full time employees who have worked for the town at least one year to be paid annually with the last payroll of the year.
- Approve salaries of appointed and employed persons at the budgeted rates.
- Approve payment for Tax Collector on or before June 30, 2022.
- Approve half payment for Clerk on or before June 30, 2022.
- Approve elected officials salaries at the budgeted amount to be paid with the first payroll of December 2022.

MOTION to accept and approve all of the above was made by Joey Pudney and seconded by Russell Eltz.

All in favor, motion carried.

- Adopt Harassment Policy as presented.
- Adopt Procurement Policy as presented.
- Adopt Personnel Policies, Rules and Regulations as presented.
- Adopt Drug Free Workplace Policy as presented.
- Adopt Fair Housing Policy as presented.
- Adopt Excessive Force Resolution Policy as presented.

MOTION to approve policies as presented was made by Joey Pudney and seconded by Matt Allen.

All in favor, motion carried.

PLANNING BOARD: Presented by Sharon Eltz

- None.

BUILDING/CODE ENFORCEMENT: Derek Raimo (absent)

- Report submitted.

HIGHWAY: Present by Jeff Smith

- MAC finally got back and amount was \$23,500 more than other bid
- Started trimming some of Elwood Rd.
- Doran Hill needs to be oiled and stoned again if CHIPS will allow to use PaveNY money
- Duke Rd holding up well, would like to oil and stone with PaveNY money
- Would like to do some work on Allen Hill Rd. with Winter Recovery money
- Budget for next year will have better idea where money is actually going

- Jeff will not need health insurance through the town BCBS, he will have Medicare. Would like town to just pay for his portion of Medicare, will be much cheaper than Blue Cross.

ANIMAL: Report in the mail

- None.

CLERK/TAX COLLECTOR Presented by Jaymie Closson

- \$44,987.49 in tax money to town

MOTION to adjourn the meeting at 8:22 p.m. was made by Joey Pudney and seconded by Russell Eltz. All in favor, motion carried.

Respectfully Submitted,

Jaymie Closson

Clerk